

MCXJ-PD(220-45b)

26 Sep 00

MEMORANDUM FOR DISTRIBUTION 1

SUBJECT: Assistant AOD (CHANGE #1)

1. The following individuals will perform duties as Assistant AOD on the dates below:

03	Oct	00	0800	SPC	GUARINO, M.
04	Oct	00	0800	SPC	PORTER
05	Oct	00	0800	SPC	FLITCRAFT
06	Oct	00	0800	SGT	KOENIG
*07	Oct	00	0800	SGT	WALLACE
*08	Oct	00	0800	SPC	TAYLOR
*09	Oct	00	0800	SGT	LOYALEON
10	Oct	00	0800	SGT	PENNINGTON
11	Oct	00	0800	SGT	WRIN
12	Oct	00	0800	SPC	PEREZ
13	Oct	00	0800	SPC	KIRKS
*14	Oct	00	0800	SGT	WRIN
*15	Oct	00	0800	SPC	GUARINO, M.
16	Oct	00	0800	SPC	SYLVESTER
17	Oct	00	0800	SPC	TAYLOR
18	Oct	00	0800	SPC	DEWITT
19	Oct	00	0800	SGT	LOYALEON
20	Oct	00	0800	SPC	JARAMILLO
*21	Oct	00	0800	SPC	SYLVESTER
*22	Oct	00	0800	PV1	MORRIS
23	Oct	00	0800	SGT	CHAVARRIA
24	Oct	00	0800	SPC	LEFFLER
25	Oct	00	0800	SPC	NAABEH
26	Oct	00	0800	PV1	MORRIS
27	Oct	00	0800	SGT	JEANISE
*28	Oct	00	0800	SPC	JARAMILLO
*29	Oct	00	0800	SPC	BROADY
30	Oct	00	0800	SPC	BEAVERS
31	Oct	00	0800	SPC	BROADY
01	Nov	00	0800	SGT	ANDRES
02	Nov	00	0800	SPC	REYES
03	Nov	00	0800	SGT	MILLIGAN
*04	Nov	00	0800	SPC	MAYS
*05	Nov	00	0800	SGT	DIGGS
06	Nov	00	0800	SPC	STOCKS
07	Nov	00	0800	SGT	DIGGS
08	Nov	00	0800	SGT	HOGAN
09	Nov	00	0800	SPC	MAYS
10	Nov	00	0800	SGT	CORTEZ
*11	Nov	00	0800	SGT	ANDRES

MCXJ-PD

SUBJECT: ASSISTANT AOD ROSTER

IMPORTANT NOTE: EFFECTIVE 01 SEPTEMBER 1999 THE ASSISTANT AOD BRIEFING TIME IS
CHANGED TO 1100 HOURS ON TUESDAYS!

2. When the duty roster is posted, call and acknowledge your duty (3-0858/9108/2477). Leave a message if none is available.
3. All Assistant AOD's will be briefed on Tuesdays at 1100 hours on the week of their duty. This briefing will take place at the Personnel Division.
4. Hours of duty are as follows: For weekdays, 0800 to 0800 hours the following day. For weekend/holiday duty, 0800 to 0800 hours the following day (see LOI for details).
5. Each weekday morning at 0800 hours, the outgoing Assistant AOD will outbrief the AOD upon completion of duty. On weekends/holidays, the outgoing Assistant AOD will outbrief the AOD in the PTC at 0800 hours. The AOD will also inbrief the oncoming Assistant AOD at that time.
6. SGT Chaudhry must be informed -IN WRITING- 60 DAYS PRIOR to any projected TDY's, leaves, passes and/or other absences. Soldiers unavailable for duty due to a bona fide emergency, will be replaced by a member of their section/department/division or by a soldier selected by the undersigned. FAILURE TO BE AT YOUR PLACE OF DUTY IS PUNISHABLE UNDER UCMJ.
7. Weekend/holiday duty is identified with an asterisk (*). Changes of duty will not be made without SGT Chaudhry's approval. *DUTY FIRST, SOLDIERS ALWAYS!*

//ORIGINAL SIGNED//
NAVEED K. CHAUDHRY
SGT, USA
PAC SUPERVISOR